## HJL Realty, LLC

## **Standard Policy and Procedures for Homebuyers.**

A prospective buyer will need the following when meeting with an agent of HJL Realty, LLC to commence the process of buying a property:

**1- A Government Issued Picture ID** 

2- if a costumer to sign a Real Estate Agency Disclosure Notice.

3- if a client to sign an Exclusive Right to Represent Buyer Authorization.

4- if buyer will purchase with a mortgage, a pre-approval is required from a lender.

If buyer does not have a lender to get a pre-qual from, a list of 3 to 4 lenders will be provided to choose from.

If buyer needs help calling a lender, an agent of HJL Realty, LLC will be glad to be assisting in every step of the way

5- if buyer will purchase with cash, a proof of fund is required

6- If a buyer offer is accepted, buyer will strongly be encouraged to conduct a home inspection.

It is expected for buyer to know an inspector; if one is needed HJL Realty, LLC will be glad to provide a list of 3 to 4 to choose from.

If buyer needs help choosing an inspector HJL Realty, LLC agent will be available to be assisting the buyer in every step of the way.

7- Buyer will be expected to know an attorney. If one is needed, a list of 3 to 4 will be provided.

If buyer needs help choosing one, HJL Realty, LLC agent will be available to be assisting in every step of the way.

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